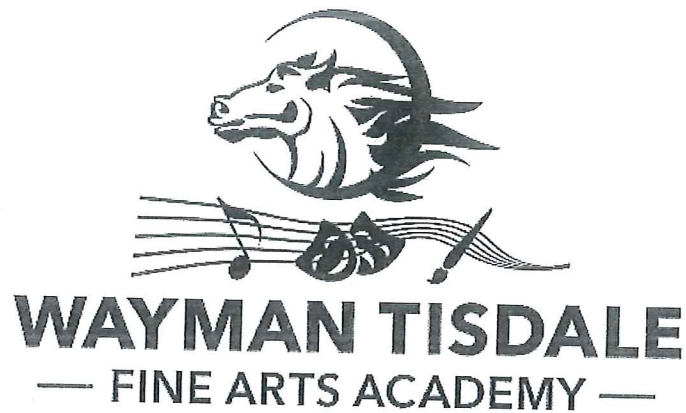


**TISDALE FINE ARTS ACADEMY**

**2021-2022 PARENT/STUDENT HANDBOOK 2.0**

---

**HOME OF THE TRAILBLAZERS!**



**918-833-8860**

**CLASS HOURS- 7:30AM-3:11PM**

**4132 W CAMERON ST., TULSA, OK 74127**

**OFFICE: 918-833-8860 FAX: 918-833-8891**

**WEBSITE: [HTTP://TISDALE.TULSASCHOOLS.ORG](http://tisdale.tulsaschools.org)**

**FACEBOOK GROUP: WAYMAN TISDALE FINE ARTS ACADEMY**

**BUS STOPS:**

**7:00 AM @ OWEN PARK (SE CORNER OF N. QUANAH @ W. EASTON)**

**7:10 AM @ SANDY PARK (6157 W 11TH ST @ CITY BUS STOP)**

### **To the Families,**

It is my pleasure to welcome you to Wayman Tisdale Fine Arts Academy. The faculty and staff join me in saying we're happy to have you as part of the Tisdale family. We have an awesome school and it has been said that the reason for this is due to our great staff, the strong emphasis on academics, the inclusion of the arts, the firm, fair and friendly stand on discipline, and the support from the community. We request and appreciate the support from each of you and want you to know we want the best education possible for your children in a safe environment.

We all know that this year has been very difficult and challenging for schools and families. No one ever expected that we would be dealing with a nationwide pandemic that would alter the way we do school. So, in an effort to keep our students and staff safe, our school district recommended in person Learning.

Our primary focus and goals are ensuring that all of our students are receiving a quality learning experience and that they know we love and care about them. I'm asking that you become our partners in educating your precious child. Help us to ensure they receive this quality learning experience by making sure they are present on live lessons as much as possible, completing their assignments and participating in their community building activities such as morning meetings.

Let's make this our best year ever! President Lyndon B. Johnson stated, "Yesterday is not ours to recover, but tomorrow is ours to win or lose." Let's win this! I look forward to partnering with you this year!

Principal Buxton

*NOTE to Families*

This handbook is written in two main sections:

**DISTANCE LEARNING INFORMATION**

**and**

**IN-PERSON LEARNING INFORMATION.**

Tulsa Public School has announced that there will be in person  
Classes for the 2021-2022 school year



Canvas is the district's online learning management system.  
Parents and students may login to Canvas at:

<http://www.tulsaschools.org/canvas>

## Section 1: DISTRICT CALENDAR



### 2021-2022 STUDENT CALENDAR

**FIRST DAY OF CLASSES: AUGUST 19**  
**LAST DAY OF CLASSES: MAY 26\*\***

\* First Day of Quarter      Last Day of Quarter \*  
**Parent Conference Days**      Oct. 15, Feb. 25  
**Extended Learning Opportunities** Oct. 13-15, Feb. 23-25  
**Commencement Week**      May 16-21  
**Holiday/Break - No Classes**  
Orientation for Pre-K, K, 6th, 7th, and 9th grades

**CLASSES NOT IN SESSION**

- Labor Day ..... September 6
- Holiday ..... October 11-12
- Fall Parent/Teacher Conferences\* ..... October 15
- October Extended Learning ..... October 13-15
- Thanksgiving ..... November 22-26
- Winter Break ..... December 20-January 3
- Holiday ..... January 3
- Martin L. King Jr. .... January 17
- Holiday ..... January 18
- President's Day ..... February 21
- Holiday ..... February 22
- Spring Parent/Teacher Conferences\* ..... February 25
- February Extended Learning ..... February 23-25
- Spring Break ..... March 14-18
- April Holiday ..... April 29

\* Please check with your school for exact dates and times  
\*\* Any additional calendar days beyond May 26, 2022, naturally occurring or other, will result in an extension of the calendar or Distance Learning days could be declared. If additional make-up days are needed February 21 and/or April 29, 2022 may be used.

AUGUST 2021							SEPTEMBER 2021							OCTOBER 2021						
SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7														
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30

NOVEMBER 2021							DECEMBER 2021							JANUARY 2022						
SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7														
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30						26	27	28	29	30	31		23	24	25	26	27	28	29

FEBRUARY 2022							MARCH 2022							APRIL 2022						
SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7														
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
							27	28	29	30	31			24	25	26	27	28	29	30

MAY 2022							JUNE 2022							JULY 2022						
SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA	SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7														
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30



### **Wayman Tisdale Staff Emails**

Grade Level	Staff Member Name	Email
Pre-K	Amiee Oliver	fergusai@tulsaschools.org
K	Shelley Humphrey	humphsh@tulsaschools.org
K	Trisheena Mitchell-Moore	mitchtr@tulsaschools.org
1st	Dorothy Blakey	blakedo@tulsaschools.org
1st	Paulette Hahn	hahnpa@tulsaschools.org
2nd	Corrina Christmas	chrisco@tulsaschools.org
2nd	Karen Kruis	kruiska@tulsaschools.org
3rd	Pat Lankster	lankspa@tulsaschools.org
3rd	Gabrielle Rowland	rowlangu@tulsaschools.org
4th	Jacqueline Maddox	haighja@tulsaschools.org
4th	Roshan Johnson	gibsoev@tulsaschools.org
5th	Michael Hendricks	hendrmi@tulsaschools.org
5th	Marcus Davis	davisma2@tulsaschools.org
Art	Karen Mannell	manneka@tulsaschools.org
Music	Benjamin Schmenk	schmebe@tulsaschools.org
Physical Education	Theodore Johnson	johnsth2@tulsaschools.org
Librarian	Sandra Lawrence	lawresa@tulsaschools.org
Speech Pathology	Sarah Freeman	freemsa@tulsaschools.org
Exceptional Students		
Exceptional Students	Kara Nance	nutteka@tulsaschools.org
Gifted and Talented	Susan Brown	brownsu@tulsaschools.org
ELD	Destiny Castillo	castide@tulsaschools.org
Social Worker	Sandra Bell	bellsa@tulsaschools.org
Counselor	Kim Cardwell	cardwki@tulsaschools.org
Community Outreach	Amy VanVleet	vanvlam@tulsaschools.org
Parent Facilitator	Sandra Joseph	josepsa@tulsaschools.org
Principal	Elaine Buxton	buxtoel@tulsaschools.org



## **Frequently Asked Questions about Distance Learning**

### **1. Will my child's attendance be recorded?**

- Yes. During distance learning, students will participate in a full day of school engaging with rigorous state-standards aligned curricula on our digital learning platform, Canvas. Classes rotate with live lessons for half of the student's courses each day. Daily attendance will be marked by a student's engagement in learning and presence in the virtual classroom. Teachers will grade assignments and provide feedback to students and families using Canvas, email, video conference, and phone calls.

### **2. What if I don't have Internet?**

- We are investing in additional WIFI-enabled hot spots to help resolve lack of internet access at home. You will receive a WIFI-enabled hotspot from your child's school for those that need it. In order to receive one, you will need to fill out a "back-to-school form" for every child. This is found on the TPS website and under "Distance Learning 2020-2021." Or you can call (918) 746-7598.

### **3. My student is on an IEP (Individualized Education Plan). Will required meetings still take place?**

- Parents/guardians will be given the option of holding IEP meetings by phone or videoconference to ensure your child's progress. It is also possible certain staff members will choose to attend meetings virtually. In the event an in-person meeting is necessary, the meeting will be scheduled and held in an area near the front entry to limit access to the rest of the building. Building access will be limited to areas used by adults only. All visitors, including parents, will be required to wear a face covering while in the building.

### **4. Are there virtual options for English language learners and exceptional students?**

- Exceptional students with individualized learning plans (IEPs) and English language learners will still receive the services they need to succeed. Our students with the most involved needs may receive in-person instruction in small groups (with social distancing in place.) In other cases, we will need to modify service plans to balance safety and educational needs. In all cases, we are striving to provide the best possible services to our students.

**5. How will Tulsa Public Schools share updates with families?**

- Updates will be shared with families via:
  - o <https://www.tulsaschools.org>
  - o @TulsaSchools on Twitter
  - o @TulsaPublicSchools on Facebook
  - o Class DOJO
  - o Local television stations, newspaper, radio stations
  - o Message on district phone line 918-746-6800
  - o Text messages will be sent via SchoolMessenger from 675-87 number.

We are using SchoolMessenger to keep our team and families updated on district news by both phone and text message. Make sure your contact information is up to date by emailing your name, your student's name and school name, your email address and the best number to reach you to [enroll@tulsaschools.org](mailto:enroll@tulsaschools.org) or call 918-746-7500. Then, text "Yes" to 67587 to stay in the loop!

**6. My family is having a hard time coping during this pandemic. Where can I find help with mental health services for myself, my child, and my family?**

- Family and Children's Services provides great resources during these uncertain times. If you would like virtual mental health services for you, your child, or your family, pick up your phone and dial (918) 587-9471 to make an appointment.
- If you would like to look at all of the mental health resources that Family and Children's Services has online, pick up your phone, click on the Internet app, and go to [www.fcsok.org/mental-health-hub](http://www.fcsok.org/mental-health-hub)

**7. What are some strategies on how to cope at home when my family and I are feeling anxious and stressed?**

- Take a break from social media. This will help stay away from some stress and connect with those you love!
- Go outside and take a walk together as a family. Try and point out your favorite parts about nature together! Be sure to maintain proper social distancing.
- Try out your singing voice and dance moves with a karaoke night and dance party!
- Have each family member make a list of their favorite songs. Next, find your favorite songs on YouTube and then get ready to sing and dance the night away!



## Helpful Links

- <http://covidkidcareresources.tauw.org/>
- <https://www.flipsnack.com/jgoodman1691/wellness-priority-2-guidbook.html>
- <https://enroll.tulsaschools.org/login>
- [www.fcsok.org/mental-health-hub](http://www.fcsok.org/mental-health-hub)

**1**

TULSA PUBLIC SCHOOLS

KEEP ME IN THE LOOP WITH  
**SCHOOL MESSENGER**

For the 2019-2020 school year, we will use SchoolMessenger to keep our families updated on district news.



SchoolMessenger has the ability to send notifications to your mobile phone about:



### TO RECEIVE TEXT MESSAGES:

**1** Make sure your contact information is up-to-date by emailing your name, your student's name and school name, your email and the best phone number to reach you to [enroll@tulsaschools.org](mailto:enroll@tulsaschools.org) or call 918-746-7500.

**2** Use a cell phone we have on file, text "Yes" to 67587.

If you have any questions, please email [TPSInfo@tulsaschools.org](mailto:TPSInfo@tulsaschools.org).

**1**

TULSA PUBLIC SCHOOLS

MANTENGANME INFORMADO A TRAVÉS DE  
**SCHOOL MESSENGER**

Para el año escolar 2019-2020, utilizaremos SchoolMessenger para mantener a las familias informadas sobre las noticias de nuestro distrito.



SchoolMessenger tiene la capacidad de enviar notificaciones a su teléfono móvil sobre:



### PARA RECIBIR MENSAJES DE TEXTO:

**1** Por favor verifique que su información de contacto esté actualizada enviándonos un correo electrónico a [enroll@tulsaschools.org](mailto:enroll@tulsaschools.org) con su nombre, el nombre del estudiante, el nombre de su escuela, su correo electrónico y el número de teléfono donde lo podamos contactar. También nos puede llamar al 918-746-7500.

**2** Envíenos un mensaje de texto con la palabra "Yes" al 67587 desde un teléfono celular cuyo número tengamos registrado.

Si tiene alguna pregunta por favor envíe un correo electrónico a [TPSInfo@tulsaschools.org](mailto:TPSInfo@tulsaschools.org).



### **UNIFORM POLICY** **for Distance Learning**

**Uniforms are required:**

Khaki Navy or Black bottoms, Red, White and Blue polo style shirts.  
A Tisdale school spirit shirt or uniform shirt may be worn on Friday with jeans (If help is needed please call the school office - 918-833-8860)

We know that the COVID-19 pandemic has created or increased the economic challenges that some of our families face. If you have uniforms and wish to use them, you are welcome to do so.

If you need support with food, clothing, housing, utilities, or social services referrals, contact United Way 211 by texting "211OK" to the number 898-211 or calling 2-1-1 from your mobile device.

**Section 2:**  
**In-Person Learning**  
*(Updated August 2021)*

Tulsa Public Schools will return to In-Person learning, the information provided in this section will apply..

**TELEPHONE**

Teachers or students cannot be called from their rooms to answer the telephone except in cases of emergency. However, we will place a message for the teacher in their mailbox or send them an email.

A student may not use the school phone except in case of emergency or special permission from the teacher. The phone may not be used to ask permission to go home with another student or other such reasons.

**VISITORS -- Please Sign In!**

All visitors must check-in at the health screening table at the school office upon arrival and state the purpose of the visit. **The principal has the prerogative to approve or disapprove of the visit.** Only approved vendors, TPS personnel, and Tisdale faculty, staff, and students will be allowed into the building. Due to restrictions resulting from the COVID-19 pandemic, parents and other visitors will not be allowed into any part of the school building than the office. Any visitor will be required to wear an identification tag while he/she is a guest in the school. All persons on school premises must identify themselves upon request of school personnel. If a parent conference with a teacher is required, a virtual (Zoom) or telephone appointment will be set up by the office clerk within 24 hours. If the person refuses to identify himself/herself or his/her purpose, then the person is trespassing and proper action will be taken.



**UNIFORM POLICY for**  
**IN-PERSON LEARNING for 2021-2022**

The uniform requirements remain relaxed for all students for in-person learning during the 2020-2021 school year. However, all students must adhere to Mask Policy (see p. 12) as well as the district dress code, which includes the following expectations (more fully defined in district policy 2601):



**1. The following are not allowed:**

- Symbols, mottoes, words or acronyms that convey crude, vulgar, profane, violent, death-oriented, gang-related, sexually explicit, or sexually suggestive messages.
- Symbols, mottoes, words or acronyms advertising tobacco, alcohol, or illegal drugs or drug paraphernalia.
- Symbols, mottoes, words or acronyms identifying a student as a member of a secret or overtly antisocial group or gang
- Excessively large or baggy clothes
- Approved garments must be of a length and fit that are suitable to the build and stature of the student.
- Outerwear will not be permitted in classrooms, cafeterias, libraries, corridors or other areas of the school buildings after arrival unless authorized by the school's administration.
- No cargo type pants or shorts. Shorts, skorts and dresses must be longer than the tips of the girl's fingers held at her side.
- No leggings.
- No hoodies except school hoodies.

**2. Other expectations:**

- Clothing shall be clean and in good repair.
- Shirts/blouses must be appropriately buttoned.
- Zippers on pants and shirts must be zipped.
- All shirts must be tucked in and belts must be worn if pants are too big.
- Belts must be fastened.
- Some girls may need camisoles or other undergarments under their shirts.

**3. Shoes:** Only closed-toe shoes such as loafers or tennis Shoes. No knee-high converse or high heels.

4. Headscarves, hats, bandanas, etc. are not permitted at Tisdale nor are unusually colored hair or hairstyles (Mohawks, pink, green, purple, etc., hair or excessive feathers or beads) that would pose a distraction to the learning environment. Beads should not make noise if the child moves head back and forth.

**5. Make-up:** Make-up on girls is not allowed except for 5th graders who may wear only clear lip gloss. No eye shadows, mascara, eyeliner, etc.

**Unusual Circumstances:** If any unusual situation relative to dress, accessories, or grooming arises which is not specifically covered in this policy, the building administrator shall have the authority to rule on the appropriateness of the attire.

### **THE DRESS CODE WILL BE CLOSELY MONITORED:**

- Parents will be notified that your child was not wearing appropriate school attire, and the needed adjustment.
- A 2nd time and each time after student will miss recess for that day.
- Continuance of inappropriate dress will result in a parent conference with the principal, counsellor, and/or teacher.

Your help and support of the Dress Policy is important and appreciated. Please share this information with your child(ren) and plan to support this policy on a daily basis. If your family needs help with clothing due to a financial hardship, please contact our Parent Facilitator, Mrs. Joseph, so she can provide confidential assistance if it is available. If you have any questions, please check with the office staff or call 918-833-8860.

\*\*\*\*\*  
FRIDAYS ONLY: Tisdale Spirit Shirt & Jeans Day!  
\*\*\*\*\*



### **MASK POLICY**

It is clear that cloth masks are the single most effective measure for protecting our colleagues, our students, and our community. For as long as is necessary to ensure safety, most students and all adults will be strongly encouraged to wear a mask when around other people.

#### **STUDENT MASK REQUIREMENTS**

- Masks must cover the nose and mouth.
- Masks are strongly encouraged to be worn any time or place where other people are present.
- Masks may be removed at mealtimes, outdoors, and during mask breaks.

#### **ACCEPTABLE MASKS**

- Masks should be two or more layers.
- Homemade masks
- Surgical/procedural masks (tie or ear loop)
- Dust masks

- N95 masks without vents

#### CONSEQUENCES for NON-MASK COMPLIANCE

Parents will be notified for the first two incidents of students not following mask requirements; a third incident results in students returning to distance learning for the rest of the quarter. While every child should bring a mask to school, we will provide masks for students who need them.



### ILLNESS

#### WHEN SHOULD I KEEP MY SICK CHILD HOME?

##### **You should keep your child home from school if:**

- Your student answers yes to any of the six health screening questions:
1. In the last 48 hours, have you experienced any of the following symptoms that you are not sure is caused by another condition that is not COVID-19 that is not contagious:
    - Fever (100.4 degrees Fahrenheit or higher) or feeling feverish (chills, sweating)
    - New cough
    - Sore throat
    - Shortness of breath or difficulty breathing
    - Nausea
    - Muscle aches or body aches
    - Vomiting or diarrhea
    - New loss of taste or smell
    - Fatigue
    - Headache
    - Congestion or runny nose.
  2. In the last 14 days, have you been in close contact\* with anyone that you know had COVID-19 or who had COVID-19-like symptoms?
  3. In the last ten days, have you had a positive COVID-19 test for the active virus?

4. Are you currently waiting on the results of a COVID-19 test?
5. In the last 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?
6. In the last 14 days, have you traveled internationally, or been in close contact with anyone who has traveled internationally, to a country designated by the Centers for Disease Control as Warning Level 3, Avoid Nonessential Travel, due to COVID-19?

**If you have concerns about your child's health,  
call your healthcare professional.**

### **ATTENDANCE**

Oklahoma Compulsory Education Law 70-10-105 requires the parent/guardian to notify the school regarding the reason for absence of a school-age child.

**Attendance problems requiring action include the following:**

- The student is officially enrolled but fails to report to school or fails to remain on campus until dismissed.
- A student is habitually tardy without a VALID excuse.
- A student has been absent without a valid excuse for four or more days or parts of days within a four-week period, and the school has not been notified by parent/guardian.

Administrative procedures to be followed regarding non-attendance include the following sequence:

- The school will notify the parent/guardian that they are in violation of state law.
- The case will be turned over to an attendance officer.
- The case will be filed with the District Attorney for prosecution (may result in fines/court costs).

### **ABSENCES**

Oklahoma Compulsory Laws require all elementary students to be in



regular school attendance.

### **EXCUSED ABSENCES**

Excused absences require a parent to call the school office before 8:00 a.m., stating one of the following reasons:

1. Pupil illness, doctor's appointment
2. Serious illness or death in immediate family
3. Emergencies in home
4. Prearranged agreement with the office

Procedure for receiving daily assignments for students who are at home ill and unable to come to school is as follows:

- Any request, by telephone or note, should be made to the school office by 8:30 a.m. and homework may be picked up at the end of the day in the office, giving teachers ample time to prepare it.

### **UNEXCUSED ABSENCES**

These absences are those not explained by the parent. Students who have unexcused absences will not be allowed to make up work missed and will receive a grade of "0" for the day or days of unexcused absences.

### **ARRIVAL**

**Classes begin at 7:30 a.m.** For those students who ride with parents, we ask that they arrive no earlier than 7:30am. Adult supervision will begin at 7:30 a.m. and the school cannot assume the legal responsibility for the safety of students who arrive earlier. **Doors lock at 7:40 and all student and parents are to go through the office. Parents are not allowed down the halls. Students are to be dropped off at the front locked doors or in the office.** We no longer have our Before and After School Daycare.

#### **Arrival and departure doors are as follows:**

**All PreK and Kindergarten** - Walkers and Car Riders:  
West Door (43rd West Avenue side)  
Arrival @ 7:30 am, Dismissal @ 2:50 pm

**1st through 5th Grade Walkers** - Walkers and Car Riders:  
Main Entrance (facing Cameron St.)  
Arrival @ 7:30 am, Dismissal @ 3:11 pm

### **All Bus Riders**

North Gym Entrance

<https://www.tulsaschools.org/student-and-family-support/bus-routes>

### **TARDIES**

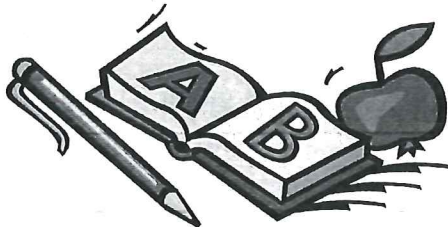
When a student is tardy, he/she should report to the office to obtain a tardy slip. Classes **start** at 7:30 a.m. Tardies begin at 7:40 am. After 3 tardies, the student will be referred to the counselor or social worker. **Parent must sign child in at the office any time child is tardy**

### **DISMISSAL**

Classes are dismissed at 2:35 p.m. Students are to be picked up before 3:00 p.m. The Tulsa Public Schools policy is: "Any child left unattended and without notice after 30 minutes is subject to being surrendered to the Tulsa Public Schools Campus Police Department or the Tulsa Police Department and will be recorded as a Child in Need of Supervision with a referral to the Department of Human Services." **Please do your part to pick up children promptly after school.**

### **EARLY DISMISSAL**

We encourage you to try and schedule your child's doctor and dental appointments around school hours. If this is not possible, you must come to the main office first to check your child out. For your child's safety, the teacher will not release a child to anyone who has not received approval from the office. You will be required to sign for the child's release in the office. Please be prepared to show a photo ID. Students are not allowed to be checked out after 2:15 p.m.





## **HEALTH ISSUES AT SCHOOL**

### **ALWAYS INFORM THE SCHOOL HEALTH ASSISTANT OF:**

- Specific needs, limitations, restrictions or areas of concern indicated by a doctor, dentist or other healthcare provider.
- All immunizations, boosters or restrictions obtained by licensed health care providers.
- Changes in eye exams and any restrictions, limitations or accommodations needed.
- Medications (prescription and non-prescription) your child routinely takes at home or school. NOTE:

All medications taken at school, even non-prescription, must be turned in to the school health clinic and administered by the nurse. Be sure to request an appropriate authorization form from the clinic if you know your child will require medications at school.

- Absences from school. For your child's safety, call the school office to report absences every day your child is out (918-833-8873). A doctor's note may be required at the discretion of the health assistant, nurse and/or principal.
- An up-to-date phone number and emergency number where parent, guardian, or person responsible for student's care can be reached.

## **HEAD LICE**

Head lice have been a health problem since the beginning of recorded time. Lice can be found on persons of any age, race, sex or socioeconomic class. Head lice is not an indication of insufficient hygiene or poor living conditions. Lice do not jump or fly. They crawl from person to another or use an object as a transmission vehicle.

All students are screened at the elementary schools at the start of the school year, after winter break, and after spring break. They are also conducted as needed or upon request. Classrooms are screened when a case is identified. Siblings and other students residing in the residence of an affected student are also screened. If affected, their classrooms are checked.

## **OTHER**

### **GANGS IN SCHOOLS**

Any type of gang behavior or dress will not be tolerated at Tisdale. Gang signs, language, graffiti and gang-type clothing will not be allowed. All rumors of gang activity will be investigated as truth.

Discipline regarding gang-related behavior will be to the full extent of Tulsa Public Schools guidelines and the police may be called.

### **GUIDANCE AND COUNSELING**

Counseling service is available to all students. Many problems concerning both school and one's personal life, can be helped by counseling with a competent person. The school counselor or teachers will be happy to try to help children with problems. Appointments can be made with the counselor by calling the school.

### **MESSAGES TO STUDENTS**

Unless it is an emergency, **we will not take messages to the classroom.** Please make sure arrangements are made, and your child understands who will be picking him/her up from school before your child has left for school. If there is any change in transportation upon leaving school the office is to be notified **no later than 1:00 PM.**

### **APPOINTMENTS WITH PRINCIPAL**

Parents may schedule appointments through the main office. These appointments will be by phone calls or Zoom only during the COVID crisis.

### **BREAKFAST**

Breakfast will be provided at the arrival door and eaten in the classroom. Students who arrive tardy after 7:40 will eat be given a breakfast in the classroom until 7:50 A.M. **Breakfast ends at 7:50 sharp - No Exceptions!** All students will eat breakfast in the classroom from **7:30-7:50.**

### **DISCIPLINE**

We try to make as few rules as possible. However, every rule we make is for the students' benefit, physical safety, or to maximize teaching and, therefore, learning. We care for your children and want the best for them, therefore, it is important that we work together as partners in attaining this common goal.

At Tisdale, we stress cooperation between the school and parents in the area of student behavior. Sometimes discipline problems arise that cannot be solved by the school personnel. In these cases, parents will be notified. The following are suggested ways in which parents can be supportive in ensuring their children are performing to their maximum potential academically and socially.

- a. Establish an understanding of proper behavior, respect for authority and property of others.

- b. Support the principal and teachers by attending conferences concerning your child's behavior and scholastic achievements so problems will not get out of hand. Classroom visits could be a part of this activity.
- c. Discuss the child's problems and provide encouragement.
- d. Supervise homework and provide a quiet place for study.
  - 1. *Limit time spent on watching TV, playing video games, etc.*
  - 2. *Establish a regular time for study.*
- e. Ensure adequate rest and nutrition.
- f. Give your child's academic growth high priority.
- g. Ensure prompt and regular attendance.
- h. Hold the child accountable in areas of responsibility at home and school.
- i. Provide the required school supplies.
- j. Participate in the PTO by attending monthly meetings and helping with projects when possible.

We will strive to see that every child is treated with fairness and respect and has equal opportunity. We will not permit any child to disrupt school in any manner to the degree that the educational opportunities of other children are hindered.

It is necessary that children learn to develop self-discipline in order to further their learning. We ask that you discuss with your children the importance of and need for good behavior and a good attitude while at school. We will not tolerate fighting, bullying, disrespect toward others, obscene language, or destruction of school property.

Principals have the responsibility of removing from the classroom any student who willfully or persistently violates school regulations or when the conduct of such pupils is injurious to other pupils.

Possible offenses:

- 1. Immorality or profanity.
- 2. Violation of written school rules, regulations or policies.
- 3. Possession, threat, or use of a dangerous weapon.
- 4. Assault and battery.
- 5. Possession of any narcotic drug, stimulant, barbiturates, or alcohol.
- 6. Conduct which jeopardizes the safety of others.
- 7. Conduct calculated to disrupt the educational process and/or the operation of the school.
- 8. Truancy.
- 9. Irregular attendance (only extreme cases).
- 10. Leave cell phones and other electronic devices at home. Talk to Mrs. Buxton if you have questions.



***SPECIAL NOTE: Discipline of Handicapped Students***

A student with disabilities and his or her parent/guardian are entitled to the procedural protection of Section 504 and IDEA-B before the student's placement is changed for disciplinary reasons.

If additional information is needed, consult the handbook title "Discipline of Handicapped Students in Elementary and Secondary Schools," supplied by the U.S. Department of Education, Office for Civil Rights, Washington, D.C.

**Dismissal From Class**

The following administrative policy is approved by the Board of Education: "A student will be removed from a classroom to a designated authority when in the judgment of the teacher and/or principal the student is interfering with the teaching-learning process for students in the class. At the time of removal, the teacher may request that the student not be returned to that classroom until a conference is held between the teacher and the designated authority."

The consequences depend on the seriousness of the situation. Each teacher will have information regarding specific grade levels.

**Possible Consequences**

1. Consultation with teacher, counselor or principal. Take recesses away or assign task.
2. Behavior contracts
3. Send to Principal (Discipline slip)
  - a. Parents are contacted by phone or letter. Depending on serious or repetition of child's behavior, a conference may be requested before he/she returns to school
1. Student receives Time-out, in-school intervention, detention, or suspension
  - *Time-out*: One to two days in or outside the classroom. The student will work but not interact with other students.
  - *In-School Intervention*: Three to ten days determined by the principal. (If a student continually has discipline problems, refuses to follow directions, or refused to do their classwork while in the detention room, we would be forced to suspend him/her to home.)
  - *Detention*: After school or Saturday school to be determined by the Principal ~ one to three hours.

- *Suspension*: Number of days determined by the principal and/or suspension committee.

If home suspension, parent may request a hearing with a Suspension Review Committee which will determine: If the child was guilty of what they are accused; If the discipline action is fitting with the student's behaviour.

A principal may request that a student's transfer be cancelled at the end of the school year on the grounds of chronically poor attendance and/or tardies, severe discipline problems or continual discipline problems.

### **Due Process**

The district has a due process procedure. If the student or parents feel the student has been unfairly treated, they have the opportunity to use due process policies or any other school regulations or procedures.

- In addition, the student, in the case of such an incident:
- Has sufficient opportunity to give his or her version of the alleged violation.
- Has the right to a conference with the principal
- Has the right to appeal a suspension to the Suspension Review Committee, then the Area Director and the Board of Education.

**Wayman Tisdale Fine Arts Academy**  
**2021- 2022 School Supply List**

**Early Childhood**

1 box crayons	1 pkg dry erase markers
2 set watercolor paints	1 box Ziploc bags (qt. or gal.)
1 ea. small bottle glue	2 box facial tissue
6 ea. glue stick	1 bottle Germ-X
2 container disinfectant wipes	3 cans of Play-Doh
1 pkg coffee filters	2 box baby wipes

OPTIONAL:  $\pm$  backpack large enough to hold a two-pocket folder. No wheels as they will not fit into the lockers ~ No pencil boxes please.

**Kindergarten**

2 box facial tissue	2 containers Clorox wipes
1 bottle hand sanitizer-12oz or more	3 cans Play Doh
1 set ear buds with microphone*	
2 pkg. baby wipes-80 ct or more	
GIRLS: 1 box quart sized zip top bags	
BOYS: 1 box gal sized zip top bags	
OPTIONAL: zippered backpacks large enough to hold a 2-pocket folder - NO wheels please	

**First Grade**

1 box gal. sized zipper lock baggies	1 pkg. disinfecting wipes
1 set ear buds with microphone	2 box facial tissues
2 bottle hand sanitizer (24 oz or more)	1 box crayons (24 colors)
One zipper backpack large enough to hold a 2-pocket folder. No wheels please.	

**Second Grade**

2 box facial tissue	1 bottle of Germ-X
2 pkg. disinfecting wipes	1 set Prang watercolors paints
1 box gallon size Ziploc freezer bags	1 set earbuds w/ microphone
1 pair safety scissors	2 Composition or spiral Notebooks

**Third Grade**

2 pkg. disinfecting wipes	1 bottle of hand sanitizer
2 boxes of facial tissue	2 composition notebooks
1 box gallon size ziploc freezer bags	1 set earbuds w/microphone
1 pack of erasers for ends of pencils	1 pencil sharpener with cover



#### **Fourth and Fifth Grade**

3 lg. boxes of facial tissue	3 pkg. disinfecting wipes
2 composition notebooks	1 lg. bottle glue
1 pair scissors	1 box Ziploc baggies any size
1 hand sanitizer	1 pencil supply box
2 pkg. #2 pencils and erasers for ends of pencils	2 spiral notebooks
1 pencil sharpener with cover	
2 folders with prongs and pockets	
2 packages of notebook paper	
1 set of earbuds w/microphone	



**UPDATED: AUGUST 2021**